



TRINITY COLLEGE ENROLMENT POLICY

RATIONALE

The Enrolment Policy exists in order to assist with the selection of students who seek enrolment at Trinity College. At all times, it is necessary to ensure that there is an agreed respect for the Catholic, Christian values which are inherent in this school. There is a need for a discernment process which seeks to ensure that the enrolment procedures are just and equitable. **At times, there will be fewer places able to be offered than there are available, therefore the following guidelines serve to assist in the enrolment process when this occurs.**

GUIDELINES

Applicants will be considered as follows:

1. Priority of enrolment is given to:
 - a. Baptised Catholic students who are actively involved in their local Parish (additional supporting documentation may be requested).
 - b. Siblings of current students or immediate past students enrolled in the College.
 - c. Baptised Catholic students currently attending a Catholic primary school.
 - d. Baptised Catholic students currently attending a non-Catholic school.
 - e. Non-baptised students of another Christian faith attending a Catholic primary school.
 - f. Baptised students of another Christian faith attending a non-Catholic school.
 - g. Non-baptised students currently attending a non-Catholic school.
2. When the number of applicants exceeds the number of places available, the following guidelines will also be considered:
 - a. Church/faith commitment
 - b. Previous enrolment in a Catholic primary school
 - c. Proximity to the College and/or ease of access to an alternative Catholic school
 - d. Parental and student respect for Catholic teachings and commitment to involvement in the liturgical and prayer life of the College
 - e. Student's attitude to learning and behavioural expectations of the College
3. Students who are likely to require special provisions for their educational placement, will be considered in accordance with the procedures defined in the *Students with Special Educational Needs* handbook (Brisbane Catholic Education). It is usually necessary for students and their parents to undergo an additional Enrolment Application Support Process to gauge the level of support required prior to confirmed acceptance of enrolment.
4. Students who are marginalised due to financial or social circumstances will always be considered for enrolment based on their commitment to participate in the life of a Catholic school.
5. Financial difficulty is not a means for discerning the acceptance of enrolment of students and where families meet the Fees Concession criteria, consideration is given to students on a case by case basis.
6. The Principal's discretion is the final decision resulting in enrolment acceptance.

SUBMITTING AN APPLICATION FOR ENROLMENT

Applications for Enrolment should be submitted to the College Office completed with all appropriate documentation attached, together with the non-refundable application fee of \$110.

Applications for Enrolment can be submitted for students entering secondary school for Year 7 when students are in Year 4. Enrolment interviews will commence in Term 1 of Year 6. All other year levels will be offered an enrolment interview as placement becomes available.