ENROLMENT POLICY

Enrolment Procedures

The decision to apply for enrolment is a significant decision and at Trinity College it involves the following:

1. Completion of an Application for Enrolment form, accompanied by:
   - $99 enrolment fee (non-refundable)
   - a copy of your child’s most recent school report
   - a copy of your child’s full Birth Certificate
   - a copy of your child’s Baptism Certificate (if baptised)
   - a recent photograph of your child

Please note, the availability of positions is limited and waiting lists do exist in some year levels.

2. The College will contact you, and you and your child are then required to attend an interview. At this interview, the College has an opportunity to meet you and your child. You also have the opportunity to determine if the College meets your requirements.

3. If a mutual agreement is reached that the College is your chosen education facility, then at this point a $200 confirmation fee is required. This fee will be deducted from the cost of subject levies for the following year.

Inclusive Education

Inclusive education ensures that schools are supportive and engaging places for all students, teachers and caregivers. Students identified as having additional learning needs will be part of an enrolment support process in addition to an initial interview.

In order for the appropriate support to be made available to all students, it is important to provide a comprehensive outline of your child’s particular needs at the point of application. The College, together with Brisbane Catholic Education consultants, will work in partnership with families to assess the level of support required and how well equipped we are able to fulfil these requirements.

Books

- the college operates a compulsory Textbook Hire scheme for all students
- stationery is purchased through the College, with book lists available each November.

School Fees

- tuition, Building Levy and P & F Levy accounts are charged quarterly
- subject levies are charged for each child once a year and are due by the end of November in the preceding year
- payment of fees can be made by cash, cheque, EFTPOS, credit card or Bpay. Fees can also be paid by direct debit on a monthly basis. Please ask at the college office for an application form.